

# Notice of an ordinary meeting of Cranwell, Brauncewell & Byard's Leap Parish Council.

Cranwell, Brauncewell and Byards  
Leap Parish Council



Mike Pears – Acting Clerk.  
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Dear Sir / Madam,

I hereby give you notice that the next ordinary meeting for Cranwell, Brauncewell and Byard's Leap will be held on Monday 11<sup>th</sup> September 2023, at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm.

Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed:



M.Pears. Acting Clerk to the P.C.

Dated: 6th September 2023

At 7.00 p.m., before the meeting starts, there will be a public forum, when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

## Agenda

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB)

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

3. Notes of the Ordinary Meeting of the Parish Council held on Monday 10<sup>th</sup> July 2023, and the Closed Session Notes, to be approved as Minutes. (TB)
4. Financial Matters.
  - a. Approve the payments made since the last meeting. (MP)
  - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (MP)

- c. Approve the bank reconciliation from the previous month. (MP)
- d. To confirm the final approval of the AGAR by the External Auditor and confirmation of Public Rights. (MP)
- e. To resolve to move £1,311.00 from general fund to SID Reserve to cover cost of recently acquired new SID. (MP)
- f. To consider quotes for the refurbishment of up to 86 feet of “wet pour” edging at the Children’s Playground that could constitute a trip hazard. Soft Surfaces Ltd quote - £2,304 + v.a.t. (MC)
- g. To decide on where to place an order for a previously approved P.A. system. (MP)
- h. To decide where to place an order for the new, previously approved, projector. (MP)
- i. To approve an arrangement for part one of the Internal Audit to be conducted in December, not September as previously indicated. (MP)
- j. To consider the purchase of equipment, office furniture and tables/chairs for the meeting room in the Old School and establish a budget. (MP)
- k. To consider any recommendations from the recent Wicksteed Playground Safety Report. (MC)
- l. To consider quotes obtained for refurbishment of HAGS unit in the Children’s Playground - £100 + materials. (MC)
- m. To agree to purchase a wreath (donation to British Legion) for Remembrance Day - £50. (MP)

5. Planning Applications. (MP)

23/0745/FUL – 3<sup>rd</sup> August 2023 – demolition of existing garage and erection of new single storey dwelling – land to the rear of 20 Willow Lane, Cranwell NG34 8DQ.

- 6. To provide an update on the application for a grant to obtain a free Monkey Wall for the Children’s Playground. To agree how to proceed with this project. (MP)
- 7. To receive a report from the Acting Parish Clerk on matters pertaining to the Parish Council. (MP)
- 8. To receive an update on progress with the refurbishment work on the Old School building – discuss next steps and proposed budget. Also discuss possible H&S issue with gable end window frame. (MC)
- 9. To receive a report and any recommendations from the Working Party, and to further discuss proposals for the plan for the Community Pavilion and consider any motions if necessary. (DG)
- 10. To receive a report on the current situation with regard to the operation of the “Speedwatch Group”. (DG)
- 11. To receive an update on the operation of the SIDs in the village and to report on progress with the installation of a new SID. To discuss future sites for SIDs. To agree on the sites for 2 new poles now and to approve the cost of £400 for their installation. (DG)
- 12. To consider the possible need for Allotment provision – raised by parishioners. (MP)
- 13. To further discuss the creation of the “Coronation Garden”. (MC)
- 14. To receive an update on the situation regarding footpaths in the village. (TB)
- 15. To receive a further update on the installation of the new CCTV equipment, the deployment of suitable warning signs and the adoption of a “Surveillance Camera Policy” document. (TB)
- 16. To consider early plans and arrangements for the Christmas festivities. (MC)
- 17. To receive reports from Councillors on their various past Areas of Responsibility. (TB)
- 18. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, to discuss the following matters;
  - (i) To consider further actions to be taken about the Clerk’s contract of employment and other employment issues. (MP and TB)
- 19. To resolve to go back into public session to confirm any decisions made in the closed session. (TB)
- 20. Next P.C. meeting date to be confirmed as Monday October 9th 2023 at 7.00 p.m. (MP)