

Notice of an ordinary meeting of Cranwell, Brauncewell & Byard's Leap Parish Council.

Cranwell, Brauncewell and Byards
Leap Parish Council



Mike Pears – Acting Clerk.
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Dear Sir / Madam,

I hereby give you notice that the next ordinary meeting for Cranwell, Brauncewell and Byard's Leap will be held on Monday 12th June 2023, at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm.

Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed:



M.Pears. Acting Clerk to the P.C.

Dated: 7th June 2023

At 7.00 p.m., before the meeting starts, there will be a public forum, when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

Agenda

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB)

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

3. Notes of the Ordinary Meeting of the Parish Council held on Monday 15th May 2023 to be approved as Minutes. (TB)
4. Financial Matters.
 - a. Approve the payments made since the last meeting. (MP)
 - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (MP)
 - c. Approve the bank reconciliation from the previous month. (MP)
 - d. To present, consider, approve and sign all documentation to submit as the AGAR for the Council Finances for 2022-2023. (MP)
 - e. To confirm the publication dates of the period for the "Exercise of Public Rights" as 3rd July 2023 to 11th August 2023

(30 working days). (MP)

- f. To consider approving the addition of £183 + v.a.t to the existing MK Electrics quote for conversion of old sockets in the Old School. (MC)
- g. To consider the request from the Bowls Club to pay for their Fire Extinguisher Maintenance invoice - £119.05. (TB)
- h. To consider the repayment of £200 to the Junior Football Club following the cleaning of the garage. (MP)
- i. To consider approving a new contractor for Groundsman Contract to replace John Scotney who has terminated his contract with effect from July 31st 2023. (MP)
- j. To approve re-appointing LALC as the Council's Internal Auditor for the 2023-2024 financial year. (MP)

5. Planning Applications. (MP)

None received.

- 6. To review and approve the terms of reference for all existing committees and working parties. (MP)
- 7. To appoint more members of the Personnel and H.R. Committee to comply with Terms Of Reference (minimum one or maximum two more needed). (MP)
- 8. To provide an update on the application for a grant to obtain a free Monkey Wall for the Children's Playground. (MP)
- 9. To receive a report from the Acting Parish Clerk on matters pertaining to the Parish Council. (MP)
- 10. To receive any recommendations from the Working Party, and to further discuss proposals for the plan for the Community Pavilion and make any decisions if necessary. (TB)
- 11. To receive an update, and make any decisions, on any developments with the future use of the Old School building. Discuss requirements for setting up office. (MP)
- 12. To consider a request from the Bowls Club for permission to remove four metres of Leylandii hedge to the east of the existing equipment shed and buy a new shed. (DW)
- 13. To receive a report on the current situation with regard to the operation of the "Speedwatch Group". (DG)
- 14. To receive an update on the operation of the SIDs in the village. (DG)
- 15. To further discuss the creation of the "Coronation Garden". (TB)
- 16. To receive a further update on the installation of the new CCTV equipment, the deployment of suitable warning signs and the adoption of a "Surveillance Camera Policy" document. (TB)
- 17. To reconfirm all the existing Areas of Responsibility for Councillors and re-allocate where necessary. (TB)
- 18. To receive reports from Councillors on their various past Areas of Responsibility. (TB)
- 19. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, to discuss the following matters;
 - (i) To consider further actions to be taken about the Clerk's contract of employment.
- 20. To resolve to go back into public session to resolve any decisions made in the closed session.
- 21. Next P.C. meeting date to be confirmed as Monday July 10th 2023 at 7.00 p.m. (MP)