

NOTICE OF AN ORDINARY MEETING OF CRANWELL, BRAUNCEWELL AND BYARDS LEAP PARISH COUNCIL



Lesley Frances- The Parish Clerk
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Dear Sir / Madam,

I hereby give you notice that the next ordinary meeting for Cranwell, Braucewell and Byard's Leap will be held on Monday 8th January 2024 at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm.

Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: L. Frances Parish Clerk

Dated: 3rd January 2024.

At 7.00 p.m., before the meeting starts, there will be a public forum, when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

Agenda

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB).
Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.
3. Notes of the Ordinary Meeting of the Parish Council held on Monday 11th December 2023 to be approved as Minutes of the Meeting. (TB)
4. Financial Matters - All Councillors have a continuous opportunity to review everything on the Accounting system.
 - a. Approve the payments made since the last meeting. (LF) *Attached*
 - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (LF) *Attached*
 - c. Approve the bank reconciliation from the previous month. (LF) *Attached*
 - d. To review the latest Summary of "Reserves" balances. (LF) *Attached*
 - e. Wet pour surface on playground – completed, signed off and invoice paid.

- f. Update on painting a yellow “hazard” line along the edge of the footpath alongside the tennis court - paint has been purchased – just waiting for dry weather for SR to be able to do the work.
 - g. Update on the refurbishment/replacement of the noticeboard at the Cranwell Convenience store (£60). (LF)
 - h. Update on the replacement of the hatch in the ceiling at The Old School House at £80. (LF)
 - i. To consider a further quote for the preparation and resealing of 11 exterior windows at The Old School. (MC)
 - j. To consider quotes for a deep clean at The Old School House, and for window cleaning. (MC)
 - k. Update on changing the two remaining electrical contracts to EDF Energy – deferred from last month (MP)
 - l. Resolution to organize a Smart Water Test (Legionella) at £43.75 net.
5. Planning Applications – 23/0745 Land to rear of 20 Willow Lane – erection of single storey dwelling and integral garage – approved. Note - Springwell Solar Farm consultation runs from 11.1.24 to 22.2.24.
 6. To agree date for Christmas events 2024 – suggest 14th December.
 7. Resolution to accept the updated Standing Orders and Financial Regulations as previously circulated.
 8. Consider Emergency Telephone number list.
 9. To consider a new shed for the Bowls Club (DW).
 10. Update on CJFC matters – goalposts been removed. Mower will be housed off-site. They are checking/dealing with insurance required. (LF)
 11. Update on meeting with Village Hall Committee. Resolution required to approve the placement of a noticeboard near the Church. Further consideration to work needed on the Village Hall ceiling following a recent meeting and discussions.
 12. Update on the installation of “gates” at either end of Cranwell Village (DG).
 13. Update on new electric supply brick housing and electrics – MK starting on 29th January (3 days).
 14. To receive an update on progress with the refurbishment work on the Old School building and resolution to purchase all necessary equipment including new radiator required for clerk’s office and new main wi-fi switch. Also possible new flooring – discuss next steps. (MP/MC)
 15. To receive a report and any recommendations from the Pavilion Working Party, and to further discuss proposals for the plan for the Community Pavilion and consider any motions if necessary. (DG)
 16. Update on replacing 3 wooden posts along the footpath from the car park to the play area – request made to Dysons for JCB.
 17. To consider quotes for the levelling of the tarmac along the footpath from the car park to the playground. (LF).
 18. P & P tree Services instructed to carry out hedge height reduction (LF).
 19. Consider the offer by Darren Arch for more projects – MC suggests more tree planting.
 20. To receive reports on road safety matters. (DG)
 21. To receive reports from Councillors on their various Areas of Responsibility. (TB).
 22. Next P.C. meeting date to be confirmed as Monday 13th February 2024 at 7.00 p.m. (LF)