

Notice of an ordinary meeting of Cranwell, Brauncewell & Byard's Leap Parish Council.

Cranwell, Brauncewell and Byards
Leap Parish Council



Mike Pears – Acting Clerk.
Cranwell Village Hall,
Old School Lane, Cranwell NG34 8DF

tel : 07800-913592

e: parishclerk@cranwellpc.co.uk

Web: <https://cranwell.parish.lincolnshire.gov.uk/>

Dear Sir / Madam,

I hereby give you notice that the next ordinary meeting for Cranwell, Brauncewell and Byard's Leap will be held on Monday 10th July 2023, at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm.

Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed:



M.Pears. Acting Clerk to the P.C.

Dated: 5th July 2023

At 7.00 p.m., before the meeting starts, there will be a public forum, when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

Agenda

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB)

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

3. Notes of the Ordinary Meeting of the Parish Council held on Monday 15th May 2023 to be approved as Minutes. (TB)
4. Financial Matters.
 - a. Approve the payments made since the last meeting. (MP)
 - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (MP)

- c. Approve the bank reconciliation from the previous month. (MP)
- d. To formally approve that access be given to all Councillors for “read-only” to the Scribe accounting system – this to comply with recommendations from the Internal Auditor. (MP)
- e. Due to the 2 month gap before the next meeting, to resolve to give the Acting Clerk permission to pay invoices on receipt that require prior authorisation. This to be done in association with the Chairman using the Bank Approval system. Payments to be presented at the September 2023 meeting. (MP)
- f. To consider approving a new contractor for “Groundsman Contract” to replace John Scotney who has terminated his contract with effect from July 31st 2023. (MP)
- g. To confirm the Insurance renewal from Gallagher for 2023-2024, starting August 1st. (MP)
- h. To approve the purchase of one new “Speedwatch Warning Sign” at a cost of approx. £87 + v.a.t (Protect Signs) to enable a second group. (DG)
- i. To consider the purchase of 2 new flat swing seats for the Children’s Playground from “Sutcliffe Play” for £74.28 + £15 - total £89.28 + v.a.t. Other quotes obtained. (MC)
- j. To consider painting the bare metal left after the Playground gate repair using existing Hammerite yellow paint, and purchasing items to do the job. (MC)
- k. To consider getting quotes to refurbish the “Hags” unit in the Children’s Playground. (MC)
- l. To consider the possible refurbishment of up to 86 feet of “wet pour” edging at the Children’s Playground that could constitute a trip hazard. (MC)
- m. To consider the purchase of two Speed Warning Signs at a cost of £72, these being subject to gaining permission by L.C.C. for their installation. (DG)
- n. Complaint about the hedge needing cutting on the Playing Field behind 75 Thorold Avenue (see pictures). (MP)

5. Planning Applications. (MP)

23/0662/FUL - 26th June 2023 – 2 Ison Close, Cranwell NG34 8FJ – change of use of garage from residential to business use (picture framing), conversion of garage to workshop and erection of first floor extension over. (MP)

- 6. To provide an update on the application for a grant to obtain a free Monkey Wall for the Children’s Playground. (MP)
- 7. To complete the “archiving” function on the Council Email system – two Councillors still not registered. (MP)
- 8. To provide feedback on the Council’s presence at the recent coffee morning. (MROLL)
- 9. To receive a report from the Acting Parish Clerk on matters pertaining to the Parish Council. (MP)
- 10. To receive an update on quotes received, and make any decisions on any developments for the future use of the Old School building. To discuss requirements for setting up office. To try to resolve on a definite plan (quotes to accept etc) to progress forwards with the necessary work as soon as possible. (MC)
- 11. To receive a report and any recommendations from the Working Party, and to further discuss proposals for the plan for the Community Pavilion and consider any motions if necessary. (DW)
- 12. To receive a report on the current situation with regard to the operation of the “Speedwatch Group”. (DG)
- 13. To receive an update on the operation of the SIDs in the village. To consider the purchase of another SID unit from Elan City at a cost of £2,807.99 inc. v.a.t. and consider it’s mounting position. (DG)
- 14. To further discuss the creation of the “Coronation Garden”. (TB)
- 15. To get updates on the reasons for the request to remove part of the Bowls Club leylandii hedge – deferred from last meeting. (DW)
- 16. To receive a further update on the installation of the new CCTV equipment, the deployment of suitable warning signs and the adoption of a “Surveillance Camera Policy” document. (TB)
- 17. To reconfirm all the existing Areas of Responsibility for Councillors and re-allocate where necessary. (TB)
- 18. To receive reports from Councillors on their various past Areas of Responsibility. (TB)

19. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, to discuss the following matters;

(i) To consider further actions to be taken about the Clerk's contract of employment. (TB)

20. To resolve to go back into public session to confirm any decisions made in the closed session. (TB)

21. To consider two applications for Co-Option to the Council – to hear presentations from the nominees before making decisions. (MP)

22. Next P.C. meeting date to be confirmed as Monday September 11th 2023 at 7.00 p.m. (MP)