

Notice of an ordinary meeting of Cranwell, Brauncewell & Byard's Leap Parish Council.

Cranwell, Brauncewell and Byards
Leap Parish Council



Lesley Frances – Parish Clerk.
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Dear Sir / Madam,

I hereby give you notice that the next ordinary meeting for Cranwell, Brauncewell and Byard's Leap will be held on Monday 13th November 2023, at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm.

Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: L. Frances Parish Clerk

Dated: 8th November 2023

At 7.00 p.m., before the meeting starts, there will be a public forum, when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

Agenda

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB).
Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.
3. Notes of the Ordinary Meeting of the Parish Council held on Monday 9th October 2023 to be approved as Minutes of the Meeting. (TB)
4. Financial Matters - All Councillors have a continuous opportunity to review every in on the Accounting system.
 - a. Approve the payments made since the last meeting. (LF) *Attached*
 - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (LF) *Attached*
 - c. Approve the bank reconciliation from the previous month. (LF) *Attached*
 - d. To review the latest Summary of "Reserves" balances. (LF) *Attached*
 - e. To further consider the quotation for the repair of the "Wet/Pour" surface on the Children's playground. (TB)
 - f. To further consider taking preventative action over the potential risk of the edge of the pathway running alongside the tennis court fence – possibly taping or painting a yellow "hazard" line along the edge. (MP)
 - g. To consider refurbishment/replacement of the noticeboard at the Cranwell Convenience store (£60). (MC)

- h. To discuss the replacement of the hatch in the ceiling at The Old School House at £140. (MC)
- i. To consider a quote for £345 + VAT from Lincolnshire Glass and Locks for the preparation and resealing of 11 exterior windows at The Old School. (MC)
- j. Note increase in Scribe accounting package to £345.60 (exc VAT) from April 2024.
- k. To consider and accept the newly agreed National Clerk's pay agreement and approve payments to be made for appropriate back pay that will now be due.
- l. To further consider changing the two remaining electrical contracts to EDF Energy – deferred from last month.
- m. To discuss the results of the recent Electrical Certification Inspection of the Bowls Club and Portacabins and resolve about any action (MP).

5. Planning Applications. (LF)

23/1194/LDPRO 6th October 2023 – 8 The Hawthorns, Cranwell Village, NG34 8ZU – erection of single storey rear extension.

23/1094/DISCON 2nd November 2023 – approval of application to discharge conditions at Grange Farm, Long Lane, Brauncewell.

- 6. To receive a report from the Parish Clerk on matters pertaining to the Parish Council. (LF)
- 7. To further discuss the installation of “gates” at either end of Cranwell Village – previously agreed. (TB)
- 8. To discuss flooding on College Road and consider any resolution required. (TB)
- 9. To discuss and consider whether we should create and implement a Community Emergency Plan. (MP)
- 10. To receive an update on progress with the refurbishment work on the Old School building – discuss next steps. (MP)
- 11. To consider for approval the report from the Old School Working Party on the purchase of furniture for the Meeting Room and on the suggested arrangements for future use of the Old School – potential users, hire charges, kitchen equipment, access arrangements etc. (MP) *Report already circulated.* Also to discuss the results of the recent building work.
- 12. To consider removal of the mailbox from the Village Hall wall and use of the letterbox at The Old School House with a cage on the inside. NB change of address on all paperwork. (MP)
- 13. To receive a report and any recommendations from the Pavilion Working Party, and to further discuss proposals for the plan for the Community Pavilion and consider any motions if necessary. (DG) *Report already circulated.*
- 14. To discuss Bowling Green maintenance and any proposals required.(TB)
- 15. To discuss rotting wooden posts along the footpath adjacent to the recreation field and proposals to put right.(MP)
- 16. To discuss levelling of the tarmac half way along the footpath from the car park to the playground. (MC)
- 17. To receive a report on the current situation with regard to the operation of the “Speedwatch Group”. (DG)
- 18. To receive an update on the operation of the SIDs in the village and to report on progress with the installation of a new SID. To further discuss future sites for SIDs. (DG)
- 19. To further discuss an offer from Darren Arch, manager of Ascent Flight Training's training delivery at RAFC Cranwell , to plant trees in the Villages that would be paid for and provided by them. (MP)
- 20. To receive an update on the two streetlights and broken drain at OASC (MC)
- 21. To further discuss the creation of the “Coronation Garden”. (MROLL)
- 22. To receive a further update on the installation of the new CCTV equipment, the deployment of suitable warning signs and the adoption of a “Surveillance Camera Policy” document. (TB) *Already circulated*

23. To further consider early plans and arrangements for the Christmas festivities. Note - an email received asking whether the children can decorate the Christmas tree under supervision.(JW)
24. To receive reports from Councillors on their various past Areas of Responsibility. (TB) *MC report already circulated.*
25. Next P.C. meeting date to be confirmed as Monday December 11th 2023 at 7.00 p.m. (LF)