

Cranwell Braucewell & Byards Leap
Parish Council



NOTICE OF AN ORDINARY MEETING OF CRANWELL, BRAUNCEWELL AND BYARDS LEAP PARISH COUNCIL

Lesley Frances- The Parish Clerk
The Old School, Old School Lane,
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Dear Sir / Madam,

I hereby give you notice that the next Ordinary meeting for Cranwell, Braucewell and Byard's Leap Parish Council will be held on Monday 11th March 2024 at Cranwell Village Hall, Old School Lane, Cranwell Village, NG34 8DF starting at 7:00pm. Members of the press and public are welcome to attend.

All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Signed: L. Frances Parish Clerk

Dated: 6th March 2024.

At 7.00 p.m., before the meeting starts, there will be a public forum when members of the public may ask questions or make short statements to the Council on any agenda item. There will also be an opportunity for visiting Representatives to briefly address the assembly. All Parish Councillors are to attend at this time.

AGENDA

1. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40. (TB)
2. To receive declarations of interest and to consider applications in relation to Disclosable Pecuniary Interests. (TB).
Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.
3. Note of thanks to Councillors who have resigned and note legal process going forward (co-option).
4. Notes of the Ordinary Meeting of the Parish Council held on Monday 12th February 2024 and of the Extraordinary Meeting held on Monday 26th February 2024 to be approved as Minutes of the Meetings. (DG)
5. Financial Matters - All Councillors have a continuous opportunity to review everything on the Accounting system.
 - a. Approve the payments made since the last meeting. (LF) *Attached*
 - b. Approve the payment of invoices etc. as listed on the "Payments to be Authorised" sheet. (LF) *Attached*
 - c. Approve the bank reconciliation from the previous month. (LF) *Attached*
 - d. To review the latest Summary of "Reserves" balances. (LF) *Attached*

- e. Ongoing - painting a yellow "hazard" line along the edge of the footpath alongside the tennis court - waiting for dry weather for SR to be able to do the work.
 - f. Cleaning of windows/front door at The Old School taken place and payment made - £95.
 - g. Purchase of two wardrobes for the Old School at £218 and a bookcase/cupboard for the Clerk's Office at £199 (both prices include VAT and delivery) completed and paid.
 - h. Note increase in BT bills at 7.9% from 1st April.
 - i. Resolution as to whether to continue with Mailchimp at £19 per month.(Clerk)
 - j. Update on changing the two remaining electrical contracts to new supplier (Clerk)
6. Planning Applications – 24/0056 – re-tiling of section of roof at Brauncewell Lodge, Long Lane, Brauncewell; 24/0137 tree height reduction at 1 Farriers Gate. Both pending consideration.
 7. Website – resolution that the Clerk take over the role of managing the website. Further resolution to agree that she may buy 5 hours of help from the LALC/LLC webmaster at £75 total. (Clerk)
 8. Village Hall Committee – meeting regarding caretaking to be arranged.
 9. Old School House updates – all flooring complete and paid for, as was big clean. All doors now altered to fit over new screed and vinyl flooring, and accessible toilet door now fitted. Mirrors fitted and paid for, in each toilet. Resolution to purchase sign for accessible toilet door at £7.16.
Consider a date for the Open Day – should we invite Sleaford Standard? Advertising?
Consider draft Hiring Agreement already circulated. Consider whether a booking system is necessary at this stage (Clerk).
 10. Pavilion – Resolution to agree metal cabins be purchased in line with public vote on 26th February. Update on requirements going forward and any resolutions required. (DG).
 11. Update on replacing 18 wooden posts along the footpath from the car park to the play area. Posts to be ordered for delivery to Dyson Farming – Tom Wilkes will arrange replacement as soon as he is able.
 12. To receive reports on all road safety matters. (DG)
 13. Update on signage for play area – resolution to accept quote (per MC). Consider request for a plaque for Michael Peterken.
 14. Four quotes for trimming tree in Garden of Remembrance and walnut tree in car park. Resolution as to which one to accept. (per MC).
 15. Discuss offer of assistance from RAF cadets and resolution as to work to be requested of them. (DG)
 16. Consider any action on Fight Against Fraud Information pack (Clerk)
 17. To receive reports from Councillors on their various Areas of Responsibility. Any date for the pantomime?
 18. Annual Parish Meeting in April – speakers will be Conservation Officer, Matthew Bentley, from NKDC and Sgt Stuart Mumby-Croft and Rural Beat Manager, PC Green, from the Police.
 19. Next P.C. meeting date to be confirmed as Monday 8th April 2024 at 7.00 p.m. and the Annual Parish Meeting as 22nd April 2024.