

Cranwell, Brauncewell and Byard's Leap Parish Council

Minutes of an ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall, Old School Lane, Cranwell, on Monday 9 April 2018.

Present: Chairman: Mrs H J Morris

Councillors: M A Cassidy, Mrs C Harper, G Hutchinson, Mrs P Jackson-Bareham,
Mrs A Riley, Mrs A B Tyler and Mr I F Walters

In attendance: Mr Eddie Findlay, Clerk to the Parish Council

Also in attendance D/Cllr S Clegg

1 member of the public was in attendance.

At 7:00 pm the Chairman welcomed everybody to the meeting.

The Members and the member of the public were disappointed that Cllr Storer was absent from the meeting as they had wished to receive an update on any planned meeting with Countryside Access, that he had agreed to arrange at the last meeting. The Clerk had received a letter in response to the submission of 15 Definitive Map Modification Order Public Rights of Way: User Evidence Forms and the Parish Paths Partnership between LCC and Cranwell, Brauncewell and Byard's Leap Parish Council showing that LCC had provided financial support to the Parish Council to maintain the contested FP No.3. The LCC letter was lengthy and would require a more detailed review before the Parish Council submitted a response.

The Chairman declared the meeting open at 7:10 pm.

44. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40.

Cllr McGill was unable to attend and his reasons were made known to the Council.

Action: The Council **RESOLVED** to approve Cllr McGill's reasons for absence.

Proposed by Cllr Riley, seconded by Cllr Harper and approved unanimously.

45. To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

Cllr Cassidy declared an interest in minute ref: 47.b. page 14-2018 as he is a payment recipient.

Cllr Riley declared a pecuniary interest in minute ref: 47.e. page 14-2018, as her husband had quoted for the work.

Cllr Jackson-Bareham declared an interest in minute ref: 48.a. page 14-2018 as she lives adjacent to the property named in the planning application..

46. Notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 12 March 2018 to be approved as Minutes.

Action: The Council **RESOLVED** to approve the notes of ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 12 March 2018 be approved as Minutes.

Proposed by Cllr Tyler, seconded by Cllr Walters and approved by a vote of 7 for and 1 abstention (not present at the meeting).

47. Financial Matters.

a. Receive a report on payments made between meetings.

| | | | |
|---|--------------------------|---|----------|
| Amazon (5L white masonry paint) | Online | £ | 26.99 |
| Amazon (Wet & Forget) | Online | £ | 26.00 |
| SLLC Annual Membership | Online | £ | 115.00 |
| LALC Annual Training Scheme | EB-0327 | £ | 110.00 |
| Clerk salary, HMRC (PAYE/NI) and expenses | EB-0328, EB0329, EB-0330 | £ | 675.30 |
| The Utility Warehouse (Old School electric) | EB-0331 | £ | 236.55 |
| | Totals | £ | 1,189.84 |

Action: The Council **RESOLVED** to approve the payments made since the last meeting.

Proposed by Cllr Walters, seconded by Cllr Tyler and approved unanimously.

b. Approve the payment of invoices etc. as listed on the Payments to be Authorised sheet.

| | | | |
|--|-----------|---|----------|
| Warden and Security Services (Inv - 023) | EB-0332 | £ | 132.00 |
| Village Hall Management Committee (Hall rent for meetings) | EB-0333 | £ | 120.00 |
| NKDC (Non-Domestic rates for Old School building) | EB-0334 | £ | 72.96 |
| John Scotney Turf Management (Inv x 4) | EB-0335 | £ | 522.75 |
| Cllr M A Cassidy (mileage) | Chq. 1865 | £ | 12.60 |
| Anglian Water (Acct **7216 - Playing Field) | DD | £ | 13.00 |
| Anglian Water (Acct **5216 - Old School) | DD | £ | 38.00 |
| BT Business Broadband | DD | £ | 62.88 |
| Eon | DD | £ | 39.00 |
| | Totals | £ | 1,013.19 |

Action: The Council **RESOLVED** to approve the payments listed above.

Proposed by Cllr Tyler, seconded by Cllr Harper and approved by a vote of 7 for and 1 abstention.

c. Approve the bank reconciliation from the previous month.

Action: The Council **RESOLVED** to approve the bank reconciliation from the previous month.

Proposed by Cllr Tyler, seconded by Cllr Hutchinson and approved unanimously.

d. Consider the cost to refurbish the wooden floor in the Village Hall.

Action: The Council **RESOLVED** to approve accepting the quote from AJP Building and Joinery Ltd. at a cost of £2,845.00 to refurbish the wooden floor of the Village Hall.

Proposed by Cllr Tyler, seconded by Cllr Jackson-Bareham and approved unanimously.

e. Consider the quotes to repair the three bar fence along the sports field boundary.

Cllr Riley left the meeting at 7:20pm.

Action: The Council **RESOLVED** to approve accepting the quote from John Scotney, at a cost of £380.00 (ex-VAT) to repair the three bar fence along the sports field boundary.

Proposed by Cllr Tyler, seconded by Cllr Hutchinson and approved unanimously.

Cllr Riley re-joined the meeting at 7:25pm.

f. Confirm acknowledgement of Section 1, the Annual Governance Statements in relation to the Annual Governance and Accountability Return 2017/18 Part 3, page 4 only.

Action: The Council **RESOLVED** and verbally acknowledged all the statements read out in relation to the Annual Governance and Accountability Return 2017/18 Part 3, page 4 only.

Proposed by Cllr Jackson-Bareham, seconded by Cllr Tyler and approved unanimously.

48. Planning Applications.

a. **18/0321/HOUS** – single storey side extension at 41 Edmunds Road Cranwell Sleaford Lincolnshire NG34 8EL.

Action: The Council **RESOLVED** and to approve the following submission.

Whilst the Parish Council has no objection to the application, Council notes the surface water drainage concerns raised by the two residents whose properties are adjacent and near the property shown in the planning application. Cranwell, Brauncewell and Byard's Leap Parish Council request NKDC & LCC review and fully investigate the surface water concerns raised by these residents before a decision is resolved by NKDC Planning Officers.

Proposed by Cllr Riley, seconded by Cllr Hutchinson and approved by a vote of 7 for and 1 abstention.

49. Receive reports from the Clerk in relation to Council matters.

Reply received today from LCC Countryside Access response to letters and evidence in support of the 15 Definitive Map Modification Order PROW - User Evidence Forms submitted. The Clerk had circulated an electronic copy of the letter to all Councillors which would require a more detailed review before the Parish Council submitted a response.

50. Receive reports from Councillor's relating to responsibilities and outstanding tasks.

No resolutions may be passed under this item but requests for matters to be placed on the next agenda can be made.

Cllr Walters had been approached by a number for residents asking if any consideration had been given to extending the Leasingham/Sleaford cycle route to Cranwell. He had contacted NKDC for advice.

Cllr Cassidy reported that new average speed cameras had been installed along the local stretch of the A17.

Cllr Riley had noticed what appeared to be an abandoned vehicle on Edmunds Road. Using the vehicle registration number, the Clerk ascertained that it was currently taxed, insured and had a valid MOT.

Cllr Jackson-Bareham asked if any response had been received from Cty Cllr Storer following the request to contact head of Library Services to see if an additional stop could be arranged for the mobile Library that visits Cranwell. The Clerk had sent an email 10 March 2018 and was still awaiting a reply from the County Councillor. The Clerk re-sent the email.

Cllr Morris reported that at the last CSPF meeting on 20 March 2018, a new website or social media page was discussed however no information was available and only 3 committee members attended so carried over until any information comes forward. It was mentioned that it should be someone on the CSPF Committee who be in control of any social media site. Next meeting 20 May 2018. Mr Don Ward had now retired from the CSPF.

51. General Correspondence.

There are meetings in the Legionnaires Club (Sleaford) on Tuesday mornings under the umbrella of the Royal Volunteer Service. The aim is for any veterans (and spouses) to come together and have a chat with coffee and biscuits between 1030 and 1230 hrs. There are also a number of serving personnel who on occasions attend.

52. Consider the request from Romper Room to hold a Royal Wedding Picnic within the Garden of Remembrance on Friday 18 May 2018, between 12:30pm and 3:00pm.

Action: The Council **RESOLVED** to approve the request from Romper Room to hold a Royal Wedding Picnic within the Garden of Remembrance on Friday 18 May 2018.

Proposed by Cllr Walters, seconded by Cllr Jackson-Bareham and approved unanimously.

53. Consider a course of action to comply with the new General Data Protection Regulations.

Action: The Council **RESOLVED** to approve taking up the services of the Local Council Public Advisory Service in providing GDPR advice, documents and a Data Protection Officer at a cost of approximately £150.00.

Proposed by Cllr Tyler, seconded by Cllr Riley and approved unanimously.

54. Meeting dates.

- a. Confirm the date of the next meetings.

The next meeting was the Annual Parish Meeting, planned for Tuesday 17 April 2018, with the next Council meeting being the Annual Meeting of the Parish Council, planned for Monday 14 May 2018.

The Chairman closed the meeting at 8:25 pm.

Signature: Original signed

Printed Name: Cllr H J Morris

Date: 14 May 2018

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