

## Cranwell, Brauncewell and Byard's Leap Parish Council

Minutes of an ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall, Old School Lane, Cranwell, on Monday 13 August 2018.

Present: Chairman: Mrs H J Morris

Councillors: Mrs C Harper, Mr M A Cassidy, Mr G Hutchinson, Mrs A Riley and Mr I F Walters

In attendance: Mr Eddie Findlay, Clerk to the Parish Council

Also in attendance D/Cllr S Clegg

### **4 members of the public were in attendance.**

At 7:00 pm the Chairman welcomed everybody to the meeting and invited the members of the public to address the meeting.

A resident handed over 15 LCC Definitive Map Modification Order PROW - User Evidence Forms for PF No.4 to PF No.12. These will be forwarded to LCC Countryside Access to support the two Definitive Map Modification Order (#375 and #376). Another resident, who had submitted a statement advising of an altercation with a landowner on which one of the disputed PROWs crossed reported that the one between PB1 to FP754 was now moved up the list, from No.134 to No.10. This disputed FP had now been re-opened, however the first style was covered by branches which appeared to have been pulled down to prevent access over the style. Walking the path between the first and second style, cut tree branches where laid across the path making it difficult to use. The second style had a tree branch interwoven up through it, but this was removed. This was designed to pull the hawthorn branches to grow through the style to block it.

Two members of Royal Air Force Police from RAFC Cranwell updated the meeting on them undertaking the Community Speed Watch Initiative. The RAF Provost Marshall had visited and they were very keen to see the Initiative move forward and would be looking at the relevant policies to facilitate this community engagement.

**Cty Cllr Storer and D/Cllr Gray** were both again absent and no reports had been received.

**D/Cllr Clegg;** As requested, the cost to NKDC, to clear up after the illegal traveller encampment near Byard's Leap was £900.00

Joel Square public open space was being investigated and a meeting with NKDC Officers and local residents was to be arranged.

D/Cllr S Clegg and 4 members of the public left the Village Hall at 7:20 pm.

The Chairman declared the meeting open at 7:21 pm.

#### **102. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40.**

Cllr McGill was unable to attend and his reasons were made known to the Council.

**Action:** The Council **RESOLVED** to approve Cllr McGill's reasons for absence.

Proposed by Cllr Hutchinson, seconded by Cllr Walters and approved unanimously.

Cllr Tyler's absence was noted.

#### **103. To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.**

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

Cllr Cassidy declared an interest in Minute ref: 105.b. and 105.e. page 36-2018, as he is a payment recipient and will be attending the course in question.

#### **104. Notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 9 July 2018 to be approved as Minutes.**

**Action:** The Council **RESOLVED** to approve that the notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 9 July 2018 be approved as Minutes.

Proposed by Cllr Harper, seconded by Cllr Hutchinson and approved by a vote of 5 for and 1 abstention.

**105. Financial Matters.**

- a. Receive a report on payments made between meetings.

Came & Co. (Parish Council Insurance 1891379)	EB-0363	£	2,779.95
Cartridge Save (OKI toner)	Online	£	45.65
Playdale (Inv-0000032168)	EB-0364	£	2,340.00
The Utility Warehouse (Old School electric)	EB-0365	£	39.95
Clerk salary, HMRC (PAYE/NI) and expenses	EB-0366 to EB-0368	£	702.41
AJP Building & Joinery Ltd (Inv 269 - Village Hall Floor)	EB-0369	£	2,845.00
	Totals	£	8,752.96

**Action:** The Council **RESOLVED** to approve the payments made since the last meeting.

Proposed by Cllr Riley, seconded by Cllr Walters and approved unanimously.

- b. Approve the payment of invoices etc. as listed on the Payments to be Authorised sheet.

Warden and Security Services (Inv - 027)	EB-0370	£	132.00
Viking Stationary (Inv-590612 and 600475)	EB-0371	£	52.27
Rick Webster Grounds Maintenance	EB-0372	£	1,246.44
John Scotney Turf Management (Inv x 6)	EB-0373	£	579.00
Wicksteed Leisure (Play area inspection Inv 802390)	EB-0374	£	54.00
Cllr Cassidy (mileage)	Chq. 1867	£	18.90
Anglian Water (Acct **7216 - Playing Field)	DD	£	13.00
Anglian Water (Acct **5216 - Old School)	DD	£	38.00
BT Business Broadband	DD	£	62.88
Eon	DD	£	74.00
	Totals	£	2,270.49

**Action:** The Council **RESOLVED** to approve the payments listed above.

Proposed by Cllr Hutchinson, seconded by Cllr Riley and approved by a vote of 6 for and 1 abstention.

- c. Approve the bank reconciliation from the previous month.

**Action:** The Council **RESOLVED** to approve the bank reconciliation from the previous month.

Proposed by Cllr Hutchinson, seconded by Cllr Cassidy and approved unanimously.

- d. Consider sticker signs to cover the existing dog notices.

The Clerk would obtain prices for next month's meeting.

- e. Consider the cost for Cllr Cassidy to attend Community Lincs Routine Playground Inspection Training on Tuesday 25 September 2018.

**Action:** The Council **RESOLVED** to approve the cost of £84.00 +VAT, for Cllr Cassidy to attend Community Lincs Routine Playground Inspection Training.

Proposed by Cllr Harper, seconded by Cllr Riley and approved by a vote of 5 for and 1 abstention.

**106. Planning Applications.**

- a. **18/0685/HOUS** – erection of rear extension and loft conversion at 5 Eastview Close Cranwell Sleaford Lincolnshire NG34 8FR. Approved by NKDC 3-Aug-18.
- b. **18/0730/FUL** – demolition of store and conversion and extension of outbuilding to create tea room at The Willows Country Store and Post Office 1 Willow Lane Cranwell. Approved by NKDC 20-Jul-18.
- c. **18/0774/HOUS** – erection of rear conservatory at 31 Edmunds Road Cranwell Sleaford Lincolnshire NG34 8EL. Comments submitted.

**107. Receive reports from the Clerk in relation to Council matters.**

- The Clerk was still awaiting an update from the Royal Air Force Police at RAFC Cranwell as to whether they had been granted permission to man the Lincolnshire Road Safety Partnership Community Speed Watch Initiative.

- The Clerk had forwarded the concerns of residents over the fenced off area of now overgrown land off Sycamore Drive (Planning Application 16/0875/OUT). In the opinion of NKDC “The condition of the land is not considered to be sufficiently detrimental, to the amenities of its surroundings, to justify formal intervention or action by the District Council using its powers under section 215 of the Town and Country Planning Act 1990”.
- Cranwell Junior Football Club – donation of £100 toward sports field maintenance.
- Beeswax Dyson would be very happy to donate a Christmas Tree to Cranwell again this year. They have suggested delivery in the Autumn, although it will be quite small to start with, but it will then grow and mature over time.

**108. Receive reports from Councillor’s relating to responsibilities and outstanding tasks.**

No resolutions may be passed under this item but requests for matters to be placed on the next agenda can be made.

Cllr had submitted a report which was available via the Clerk.

**109. General Correspondence.**

**a. LCC Highways Temporary Road Closure notice.**

Reason for closure: Essential maintenance works by WPD

Location: North Road (In vicinity of numbers 17 to 23)

Period of closure: 3 September 2018 to 7 September 2018.

**110. Consider CVSPF using the Village Hall and Social Club Car Parks to run a Car Boot Sale to raise funds on Sunday 16 September 2018, from 07:30am until 1:00pm.**

**Action:** The Council **RESOLVED** to approve the request.

Proposed by Cllr Cassidy, seconded by Cllr Harper and approved unanimously.

The Clerk was tasked with printing off a number of advertising flyers for Cllr Harper.

**111. Consider attendees and subject matter for the meeting with Cty Cllr Richard Davies (Portfolio holder for Highways and Transport) and Support Cllr Clio Perraton-Williams on Tuesday 28 August 2018.**

The Clerk had received notification that Cranwell had been allocated a time slot of 3:30pm.

The growing number of potholes and the general poor standard of repair, along with poor footways and the overgrown leylandii on North Road where all suggested as topics for inclusion.

**112. Consider the recent Play Area Inspection Report.**

Cllr Cassidy has reviewed the report and concluded that there was nothing listed with a Risk Rating other than LOW or VERY LOW, however the nuts on one of the cradle swing seats were corroded and replacement was suggested.

**113. Consider a course of action in relation to the electric meter box behind the portacabin.**

Plastic conduit to cover the cables was considered as a sufficient protective measure.

**114. Consider the cost for the Clerk to attend the SLCC National Conference at Forest Pines, Brigg, Wednesday 10 and Thursday 11 October 2018.**

**Action:** The Council **RESOLVED** to approve the Clerk attending the SLCC National Conference at Forest Pines, Brigg, Wednesday 10 and Thursday 11 October 2018.

Proposed by Cllr Hutchinson, seconded by Cllr Harper and approved unanimously.

**115. Meeting dates.**

**a. Confirm the date of the next ordinary meeting.**

The next meeting was planned for Monday 10 September 2018.

**b. Meeting dates for 2019.**

Date for 2019 were considered and accepted. The Clerk would submit the list to the Village Hall.

**116. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, to discuss the following matters;**

**Action:** The Council **RESOLVED** to go into Closed Session to discuss the following matter;

- a. Consider the Church of Saint Andrew grass cutting contract for 2019 and beyond.

Proposed by Cllr Walters, seconded by Cllr Riley and approved unanimously.

This part of the meeting closed 8:30 pm.

The meeting continued in the absence of press and public at 8:30 pm.

(Not for publication by virtue of section 100(a) para 4 of the Local Government Act 1972, the items being of a confidential nature.)

**Confidential Minutes**

- a. Consider the Church of Saint Andrew grass cutting contract for 2019 and beyond.

**Action:** The Council **RESOLVED** to hand back the financial and administrative responsibility for the grounds maintenance of the churchyard, to the Church of Saint Andrew and would not be renewing the contract from 1 April 2019.

Proposed by Cllr Walters, seconded by Cllr Hutchinson and approved unanimously.

The Chairman closed the meeting at 8:45 pm.

Signature: \_\_\_\_\_ [Original Signed](#)

Printed Name: \_\_\_\_\_ Cllr H J Morris

Date: \_\_\_\_\_ 10 September 2018