

Cranwell, Brauncewell and Byard's Leap Parish Council

Minutes of an ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall, Old School Lane, Cranwell, on Monday 12 February 2018.

Present: Chairman: Mrs H J Morris

Councillors: M A Cassidy, Mrs C Harper, G Hutchinson, Mr N McGill and Mr I F Walters

In attendance: Mr Eddie Findlay, Clerk to the Parish Council

Also in attendance D/Cllr S Clegg

6 members of the public were in attendance.

At 7:00 pm the Chairman welcomed everybody to the meeting.

The members of the public were all there to ask about the closure of What is known as Footpath No.3. Anecdotal evidence was again given over how long they had walked the path and that it is shown on many different maps, but not on the definitive Map according to Lincolnshire County Council (LCC). LCC supplied Definitive Map Modification Order – Public Rights of Way: User Evidence Form had been made available by Facebook and the Parish Council website and so far, 11 had been completed and returned to the Clerk. Others had been returned directly to LCC Countryside Access as per the form. Blank copies were available to take away. Residents were urged to complete these forms and return them to the Clerk as soon as possible.

Evidence from the Parish Council was being compiled in regard to payments received from LCC to clear and maintain this Footpath, with the earliest document being August 1999.

Concern was raised over the fact that official Public Footpath Signs and direction tags had subsequently been removed.

Another resident asked D/Cllr Clegg why the St George's Academy Swimming Pool planning application had not been approved? There were a number of reasons, with one being on a technical issue. It was hoped that the proposal, would be amended and re-submitted in the near future.

D/Cllr Clegg hoped that all those that attended the International Bomber Command Centre visit enjoyed the afternoon and that it was now open to the general public.

D/Cllr Gray and Cty Cllr Storer were not in attendance.

The Chairman declared the meeting open at 7:25 pm.

- 14. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40.**
Cllr Jackson-Bareham and Cllr Tyler were unable to attend and their reasons were made known to the Council.
Action: The Council **RESOLVED** to approve Cllr Jackson-Bareham and Cllr Tyler's reasons for absence. Proposed by Cllr McGill, seconded by Cllr Harper and approved unanimously.
Cllr Riley's absence was noted.
- 15. To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.**
Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.
None were declared at this time.
- 16. Notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 8 January 2018 to be approved as Minutes.**
Action: The Council **RESOLVED** to approve the notes of ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 8 January 2018 be approved as Minutes.
Proposed by Cllr Walters, seconded by Cllr Harper and approved unanimously.

17. Financial Matters.

- a. Receive a report on payments made between meetings.

Amazon (Yuancin Projector)	Online	£	196.98
Amazon (HDMI cable)	Online	£	11.99
Amazon (mini-tripod)	Online	£	4.99
Amazon (projector stand)	Online	£	20.69
Amazon (Vivibright projector)	Online	£	159.99
Clerk salary, HMRC (PAYE/NI) and expenses	EB-0310, EB0311, EB-0312	£	653.70
The Utility Warehouse (Old School electric)	EB-0313	£	296.74
	Totals	£	1,345.08

Action: The Council **RESOLVED** to approve the payments made since the last meeting.

Proposed by Cllr Hutchinson, seconded by Cllr Harper and approved unanimously.

- b. Approve the payment of invoices etc. as listed on the Payments to be Authorised sheet.

Warden and Security Services (Inv - 021)	EB-0314	£	132.00
Sleafordian Electrical Services Ltd (Inv-4502)	EB-0315	£	354.00
Wicksteed play area inspection (Inv-0000800073)	EB-0316	£	54.00
SLCC (Practitioners Conference Inv-124729)	EB-0317	£	298.80
John Scotney Turf Management (Inv-3592)	EB-0318	£	107.25
Microsoft Office 365 (Auto-annual renewal)	BACS	£	79.99
Anglian Water (Acct **7216 - Playing Field)	DD	£	13.00
Anglian Water (Acct **5216 - Old School)	DD	£	29.00
BT Business Broadband	DD	£	62.88
Eon	DD	£	39.00
	Totals	£	1,169.92

Action: The Council **RESOLVED** to approve the payments listed above.

Proposed by Cllr Cassidy, seconded by Cllr Hutchinson and approved unanimously.

- c. Approve the bank reconciliation from the previous month.

Action: The Council **RESOLVED** to approve the bank reconciliation from the previous month.

Proposed by Cllr Cassidy, seconded by Cllr Walters and approved unanimously.

- d. Consider the received offers from Sports Surfacing Solutions to clean and treat the tennis court surface.

Action: The Council **RESOLVED** to not take up the Sports Surfacing Solutions maintenance package offers.

Proposed by Cllr Cassidy, seconded by Cllr Harper and approved unanimously.

- e. Consider the purchase of two new pieces of play equipment.

Action: The Council **RESOLVED** to purchase, from Playdale, the Spinner and Air Rider items, with the safer surfacing being purchased from an alternative supplier, at a cost of no more than £4,500.00.

Proposed by Cllr Harper, seconded by Cllr Walters and approved unanimously.

18. Planning Applications.

- a. 18/0041/OUT - Erection of 8no dwellings (all matters reserved) - Manor Farm College Road Cranwell Sleaford Lincolnshire.

A number of Councillors had taken up the offer of the landowner/developer to visit the site to obtain first hand information.

Action: The Council **RESOLVED** to not object to the application but would submit the following points;

- The entrance is to be widened to ensure maximum visibility for vehicles leaving or approaching the development.
- The developer had stated that the Grass Paddock was deemed as sacrosanct and would not be built on. This condition should be written into any approval notice.
- The removal of any hazardous waste found (asbestos etc.) to be removed in such a manner so as not to endanger local residents.

Proposed by Cllr Walters, seconded by Cllr Hutchinson and approved unanimously.

19. Receive reports from the Clerk in relation to Council matters.

- The 5 street lights from Rauceby Lane, along College Road, which had been reported as not working at the beginning of December had been repaired that afternoon. Cllr Harper would check on the light at Crane Close.

20. Receive reports from Councillor's relating to responsibilities and outstanding tasks.

No resolutions may be passed under this item but requests for matters to be placed on the next agenda can be made.

Cllr Cassidy reported that the mobile goals had no serviceable wheels on either goal.

Cllr Morris asked for an update on the following;

- Root Ball Christmas Tree? *The Clerk would investigate this matter.*
- Speed Indicator Device at RAFC Cranwell any update? *The Clerk was still waiting to purchase a length of suitable chain and padlock.*
- Spray paint for highlighting dog waste on Sports Field? *This had been purchased, with a targeted event to spray all the dog waste on the sports field and invite the press along to report the matter. No such event had yet been organised.*

Cllr Morris reported the extractor on the Social Club roof needed putting back up or replaced.

Both she and Cllr Tyler would be attending the Dame Margaret Thorold Educational Foundation Meeting on Thursday 15 February 2018.

Cllr Cassidy asked if any update had been received from NKDC in relation to the cost to clean up after Travellers had been removed from High Dike. *The Clerk would request an update.*

21. General Correspondence.

- Littering/fly-tipping of numerous drinks cans along Sleaford Road, outside the 30mph sign towards the A15 had been reported to NKDC and would be dealt with as soon as possible by them.

22. Confirm that the Parish Council act as the focal point for collection and collation of LCC Definitive Map Modification Order PROW - User Evidence Form, in relation closure of the historically used Footpath No. 3.

Action: The Council **RESOLVED** to act as the focal point for the collection and collation of LCC Definitive Map Modification Order PROW - User Evidence Forms, with a closing date for forms to be submitted as Friday 16 March 2018.

Proposed by Cllr Walters, seconded by Cllr Hutchinson and approved by unanimously.

23. Discuss a List of Guest Speakers for the Annual Parish Meeting.

As well as District and County Councillors, guest speakers to be approached were a Royal Air Force representative; Police representative; Beeswax Dyson; L.I.V.E.S.; Evergreen Care and Volunteer Befrienders, Cranwell Primary School Headteacher; LCC Highways; Warden and Security Services; Cranwell Junior Football Club and an update from Cranwell Sports Pavilion.

24. Consider the latest Play Area Inspection Report from Wickstead.

All items had been listed as Low Risk or very Low Risk with no further action required.

25. Consider the request from Rainbows, to use the Garden of Remembrance for an Easter Egg Hunt on 28 March 2018.

Action: The Council **RESOLVED** to approve the request from Rainbows, to use the Garden of Remembrance for an Easter Egg Hunt on 28 March 2018.

Proposed by Cllr Harper, seconded by Cllr Walters and approved unanimously.

26. Meeting dates.

- a. Confirm the date of the next ordinary meeting.

The next ordinary meeting was planned for Monday 12 March 2018.

27. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972.

Action: The Council **RESOLVED** to go into closed session to discuss the following matters;

- a. Consider a change to the appraisal form currently used by the Parish Council.
- b. Consider the following contracts;
 - i. Church Grass Cutting for FY 2018-2019
 - ii. Church Grass Cutting for FY 2019-2020.
 - iii. Warden and Security Services.

Proposed by Cllr Hutchinson, seconded by Cllr Walters and approved unanimously.

This part of the meeting closed 8:55 pm.

The meeting continued in the absence of press and public at 8:56 pm.

(Not for publication by virtue of section 100(a) para 4 of the Local Government Act 1972, the items being of a confidential nature.)

Confidential Minutes

- a. Consider a change to the appraisal form currently used by the Parish Council.

The Clerk had not circulated the example appraisals for consideration. The matter would be deferred until the next meeting.

- b. Consider the following contracts;
 - i. Church Grass Cutting for FY 2018-2019

Action: The Council **RESOLVED** to accept the quote from John Scotney Turf Management to extend the current contract for one additional year at the same cost as FY 2017-2018.

Proposed by Cllr Walters, seconded by Cllr McGill and approved unanimously.

- ii. Church Grass Cutting for FY 2019-2020.

Due to on-going financial pressures being made against the Parish Council’s budget the continuation of the Church Grass Cutting contract was discussed.

Action: The Council **RESOLVED** to not renew the Church Grass Cutting contract, with effect from 31 March 2019 and advise the Church that they would need to source their own contractor for FY 2019-2020 and beyond.

Proposed by Cllr Walters, seconded by Cllr McGill and approved unanimously.

- iii. Warden and Security Services.

Action: The Council **RESOLVED** to extend the Warden and Security Services current contract for one additional year at the same hours and cost as FY 2017-2018.

Proposed by Cllr Walters, seconded by Cllr McGill and approved unanimously.

The Chairman closed the meeting at 9:15 pm.

Signature: Original signed

Printed Name: Cllr H J Morris

Date: 12 March 2018