

Cranwell, Brauncewell and Byard's Leap Parish Council

Minutes of an ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall, Old School Lane, Cranwell, on Monday 19 November 2018.

Present: Chairman: Mrs H J Morris

Councillors: Mr M A Cassidy, Mrs Z Cox, Mrs C A Harper, Mr N McGill and Mr I F Walters

In attendance: Mr Eddie Findlay, Clerk to the Parish Council

5 members of the public were in attendance.

At 7:00 pm the Chairman welcomed everybody to the meeting and invited the members of the public to address the meeting.

One resident informed the meeting that the street light outside their property had been replaced with a new, brighter LED unit. The way the light head was orientated, there was a significant amount of illumination through their bedroom window. The Clerk would contact LCC Highways to request a shield be fitted to deflect the light away from the bedroom.

Another resident asked if the Council would again support them in trying to get the trees on the corner of Willow Lane and North Road. Back in 2016 LCC Highways tasked the Legal Department to initiate enforcement action on the property owner. No action has been taken and the last correspondence from LCC Highways, in August 2018, was that they would investigate. Since then, despite trying on a number of occasions, there had been no response from LCC Highways. The Clerk would contact LCC Highways and seek assistance from Cty Cllr Storer to forcefully pursue this matter.

Cty Cllr Storer was again absent and again no written report was submitted.

D/Cllr Gray was again absent and again no written report was submitted.

D/Cllr Clegg was absent, but his written report was available in hard copy for the members of the public.

4 members of the public left the Village Hall at 7:25 pm.

The Chairman declared the meeting open at 7:25 pm.

- 138. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40.**
Cllr Tyler and Cllr Riley were unable to attend and their reasons were made known to the Council.
Action: The Council **RESOLVED** to approve Cllr Tyler and Cllr Riley's reasons for absence.
Proposed by Cllr Walters, seconded by Cllr Cox and approved unanimously.
- 139. To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.**
Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.
Cllr Mrs Cox requested a dispensation to discuss and vote on the budget and precept demand.
Action: The Council **RESOLVED** to approve the dispensation request, valid until May 2019.
Proposed by Cllr Morris, seconded by Cllr Walters and approved unanimously.
Cllr Cassidy declared an interest in minute ref: 141.b. page 40-2018, as he is a payment recipient.
Cllr Harper declared an interest in minute ref: 141.e. page 40-2018, as she is a fund raiser for L.I.V.E.S.
- 140. Notes of the ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall on Monday 8 October 2018 to be approved as Minutes.**
Action: The Council **RESOLVED** to approve the notes of the ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council, held at Cranwell Village Hall on Monday 8 October 2018 as Minutes.
Proposed by Cllr McGill, seconded by Cllr Walters and approved by a vote of 5 for and 1 abstention (not present at meeting).
The Chairman signed the Minutes.

141. Financial Matters.

a. Receive a report on payments made between meetings.

Clerk salary, HMRC (PAYE/NI) and expenses	EB-0394 to EB-0396	£	727.71
The Utility Warehouse (Old School electric)	EB-0397	£	41.23
Warden and Security Services (Inv - 030)	EB-0398	£	132.00
	Totals	£	900.94

Action: The Council **RESOLVED** to approve the payments made since the last meeting.
Proposed by Cllr Walters, seconded by Cllr Cassidy and approved unanimously.

b. Approve the payment of invoices etc. as listed on the Payments to be Authorised sheet.

LALC (Inv 8747 - LALC AGM 2018 17.10.18 X 1 Attendee +1 X DNA)	EB-0399	£	20.00
Wicksteed (Inv-803610)	EB-0400	£	54.00
Rick Webster - Grounds Maint - Inv 508-18	EB-0401	£	852.24
John Scotney Turf Management (Inv x 6)	EB-0402	£	488.00
Cllr M Cassidy (mileage and misc expense)	Chq.1868	£	61.80
Anglian Water (Acct **5216 - Old School)	DD	£	38.00
BT Business Broadband	DD	£	62.88
Eon	DD	£	74.00
	Totals	£	1,650.92

Action: The Council **RESOLVED** to approve the payments listed above.
Proposed by Cllr Walters, seconded by Cllr Cox and approved by a vote of 5 for and 1 abstention.

c. Approve the bank reconciliation from the previous month.

The money paid into the CSPF Bank Account, and balance, for October 2018, was not received by the Clerk until 8:30pm on Sunday 18 November 2018, by which time the Clerk had printed off all the financial paper work and finished work for the day.

Action: The Council **RESOLVED** to defer the bank reconciliation until the next meeting.
Proposed by Cllr McGill, seconded by Cllr Harper and approved unanimously.

d. Consider, under Section 137, a donation to the Royal British Legion.

Action: The Council **RESOLVED** to approve a donation of £50.00 to the Royal British Legion for the Poppy Wreath.

Proposed by Cllr Cox, seconded by Cllr Harper and approved unanimously.

e. Consider, under Section 137, the Grant Application from L.I.V.E.S.

Action: The Council **RESOLVED** to approve a donation of £500.00 to L.I.V.E.S.

Proposed by Cllr Cassidy, seconded by Cllr Cox and approved by a vote of 5 for and 1 abstention.

f. Consider allocating a sum of money for the Village Green Christmas tree sundries.

Action: The Council **RESOLVED** to approve a sum of £50.00 for miscellaneous items to help decorate the Village Green Christmas Tree.

Proposed by Cllr Cassidy, seconded by Cllr Harper and approved unanimously.

g. Consider the quote for crown reduction of Ash trees on playing field.

Action: The Council **RESOLVED** to approve the quote from Mark Whitehead Tree Surgeons, subject to confirmation on how much was being removed and if the tree would be shaped.

Proposed by Cllr Harper, seconded by Cllr McGill and approved unanimously.

* Post meeting note – confirmation from contractor that they would carry out a 20% reduction, or approximately 1.5/2m all around, and re shape and balance the trees.

142. Planning Applications.

There were no current planning applications.

143. Receive reports from the Clerk in relation to Council matters.

Beeswax Dyson Farming have confirmed the root ball Christmas Tree they are donating for the Village Green should arrive with them, week commencing 19 November 2018. Once arrived they will arrange to come and plant it.

Documents received from Cranwell Parish Social Club, seeking reimbursement of invoices paid to repair the office door following the attempted break-in in August. Claim now lodged with Council insurers and the Clerk had requested additional information from the Social Club on 5 November 2018. Nothing received from the Social Club so far. They were having a Committee meeting that evening so hopefully the Clerk would get the requested information in due course.

144. Receive reports from Councillor's relating to responsibilities and outstanding tasks.

No resolutions may be passed under this item but requests for matters to be placed on the next agenda can be made.

Cllr McGill had surveyed the area known as the railway mile and a location had been identified.

Cllr Cassidy reported that the railings at the bus stop (west Avenue) were a little loose and would need some minor maintenance in the near future.

Cllr Harper raised a query of possibly setting up a Neighbourhood Watch scheme. Cllr Morris informed her that there was such a scheme some years ago and an ex Cllr, still residing in the village was involved setting it up. They may be able to assist.

Cllr Morris notified the meeting that the garden waste and domestic waste wheeled bins in the Garden of Remembrance were full of soil, leaves and possible tarmac, leaving them both very heavy. They would be unlikely to be emptied as the contents were not acceptable to NKDC.

A hedge on Old School Lane had been cut back but pedestrians say it is still causing an obstruction. Joel Square conifer hedge has been cut back but plants growing through the tarmac footpath have not been removed or weed killed. De-Gravel Drive privet hedge has not been cut back.

145. General Correspondence.

Cllr Harper distributed a Well Being Service leaflet.

146. Consider the donation offer of a memorial bench for the late Mr Donald Sweet and Mrs Mary Sweet.

Action: The Council **RESOLVED** to approve the offer, subject to approval of location and type of bench.

Proposed by Cllr Walters, seconded by Cllr Harper and approved unanimously.

147. Consider the terms of the Parish Agreement for LCC Highway Verge Cutting 2019-20.

Action: The Council **RESOLVED** to approve the terms of the Parish Agreement for LCC Highway Verge Cutting 2019-20.

Proposed by Cllr Cox, seconded by Cllr Harper and approved unanimously.

148. Consider a course of action for the bowling green conifer hedge, near the play area.

The Clerk would request the contractor to cut back as far as possible "to green" to allow freer movement along the path. Further action would be discussed at the next meeting.

Action: The Council **RESOLVED** to defer the matter to the next meeting.

Proposed by Cllr Cassidy, seconded by Cllr Harper and approved unanimously.

149. Meeting dates.

- a. Consider a date for a budget planning meeting.

See minute ref: 149.b. page 42.

- b. Confirm the date of the next ordinary meeting.

The next ordinary meeting, including budget planning, was planned for 10 December 2018.

The Clerk informed the meeting that due to new work commitments he would be unavailable for the meeting planned for Monday 14 January 2019. He would also be unavailable Monday 7 January 2019 and 21 January 2019. It was expected that the Council's precept demand would need submitting by Friday 1 February 2019.

The Chairman closed the meeting at 8:35 pm.

Signature: *Original signed*

Printed Name: Cllr H J Morris

Date: 10 December 2018

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