

Cranwell, Brauncewell and Byard's Leap Parish Council

Minutes of an ordinary meeting of Cranwell, Brauncewell and Byard's Leap Parish Council held at Cranwell Village Hall, Old School Lane, Cranwell, on Monday 10 September 2018.

Present: Chairman: Mrs H J Morris

Councillors: Mr M A Cassidy, Mr G Hutchinson, Mr N McGill, Mrs A Riley,
Mrs A Tyler and Mr I F Walters

In attendance: Mr Eddie Findlay, Clerk to the Parish Council

Also in attendance D/Cllr S Clegg

2 members of the public were in attendance.

At 7:00 pm the Chairman welcomed everybody to the meeting and invited the members of the public to address the meeting.

A member of the Royal Air Force Police updated the meeting on their continued desire to assist the local community with Community Speed Watch. Both the RAF Provost Marshall and Lincolnshire Police were in discussion to extend RAF Police powers to act as Police Community Support Officers.

Cty Cllr Storer and **D/Cllr Gary** were again not present, and no reports were received.

D/Cllr Clegg; he had arranged a meeting for 24 September 2018, with Parish Councillors and NKDC Officers to consider a course of action for the public open space (and trees) on Joel Square. He had arranged for the trees and hedges at College Gardens to be trimmed back.

He had visited the owner of the convenience store which had recently been "ram-raided" to offer his assistance. The owner wished to resubmit a planning application for security shutters.

Cllr Morris thanked D/Cllr Clegg for his continued support to both the community and for his regular attendance at Parish Council meetings.

D/Cllr Clegg and the members of the public left the Village Hall at 7:15 pm.

The Chairman declared the meeting open at 7:15 pm.

117. To receive apologies for absence and reasons given i.a.w. Local Government Act 1972, Sch 12, para 40.

Cllr Harper was unable to attend and her reasons were made known to the Council.

Action: The Council **RESOLVED** to approve Cllr Harper's reasons for absence.

Proposed by Cllr McGill, seconded by Cllr Walters and approved unanimously.

118. To receive declarations of interest and to consider dispensation applications in relation to Disclosable Pecuniary Interests.

Disclosure of pecuniary and non-pecuniary interests is to be in accordance with the Localism Act 2011. The need for disclosure is to be based upon agenda items, or at any suitable time during a meeting when it becomes apparent to a Member.

119. Notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 13 August 2018 to be approved as Minutes.

Action: The Council **RESOLVED** to approve the notes of the ordinary meeting of the Parish Council held at Cranwell Village Hall on Monday 13 August 2018 as Minutes.

Proposed by Cllr Riley, seconded by Cllr Walters and approved by a vote of 5 for and 2 abstentions (not present at meeting).

120. Financial Matters.

- a. Receive a report on payments made between meetings.

Cartridge Save (OKI toner)	Online	£	77.51
The Utility Warehouse (Old School electric)	EB-0375	£	32.93
Clerk salary, HMRC (PAYE/NI) and expenses	EB-0376 to EB-0378	£	690.81
Totals		£	801.25

Action: The Council **RESOLVED** to approve the payments made since the last meeting.

Proposed by Cllr Riley, seconded by Cllr Hutchinson and approved unanimously.

b. Approve the payment of invoices etc. as listed on the Payments to be Authorised sheet.

Warden and Security Services (Inv - 028)	EB-0379	£	132.00
NKDC Small Society Lottery CVSPF 1	EB-0380	£	20.00
John Scotney Turf Management (Inv x 4)	EB-0381	£	293.00
Anglian Water (Acct **7216 - Playing Field)	DD	£	13.00
Anglian Water (Acct **5216 - Old School)	DD	£	38.00
BT Business Broadband	DD	£	62.88
Eon	DD	£	74.00
	Totals	£	632.88

Action: The Council **RESOLVED** to approve the payments listed above.

Proposed by Cllr Riley, seconded by Cllr Hutchinson and approved unanimously.

c. Approve the bank reconciliation from the previous month.

Action: The Council **RESOLVED** to approve the bank reconciliation from the previous month.

Proposed by Cllr Riley, seconded by Cllr Walters and approved unanimously.

d. Consider sticker signs to cover the existing dog notices.

Action: The Council **RESOLVED** to approve the quote from DisplayPro for 6 x A4 stickers. The Clerk would order them once he had checked the correct Act wording with the Dog Warden.

Proposed by Cllr Tyler, seconded by Cllr Riley and approved unanimously.

121. Planning Applications.

There were no current planning applications.

122. Receive reports from the Clerk in relation to Council matters.

The Clerk reported that the 15 Definitive Map Modification Order, Public Rights of Way: User Evidence Forms had been scanned and the Application for a Modification Order for both the disputed Public Footpaths were being prepared.

Cllr Harper entered the meeting at 7:30 pm.

123. Receive reports from Councillor's relating to responsibilities and outstanding tasks.

No resolutions may be passed under this item but requests for matters to be placed on the next agenda can be made.

Cllr Walters had reported the large mound of loose road chippings at the junction of the A15 and B1429, which posed a risk to motorcycles.

He was still dealing with low flying complaints.

Cllr Cassidy had submitted his play area report which was available from the Clerk.

He raised a concern over the overflowing litter bin by the Social Club. He asked why NKDC never emptied it. The Clerk informed the meeting that the litter bin was the responsibility of the Social Club. The Clerk would write to the Social Club and ask that they ensure the bin is regularly emptied or removed.

Cllr Harper suggested Council consider a dual use waste bin for the corner of Rauceby Lane and College Road.

Cllr Morris had been approached by Mr Ben Wills, Beeswax Dyson Farming, asking to meet as many Councillors as possible to present further proposals for the land at manor Farm. Friday 21 September 2018 was the preferred date with a time to be confirmed.

Cllr Riley reported that a number of vehicles had been entered, without the owner's consent, and various items had been taken. It appears of one or two people had tried most vehicle's doors and were just opportunistic.

124. General Correspondence.

- Letter from PCC re grass cutting seeking a reconsideration of minute ref: 116.a. page 38-2018. The Clerk reminded Councillors as per Cranwell, Brauncewell and Byard's Leap Parish Council adopted Standing Orders, a previous resolution can only be reviewed if a written request, from at least 4 Councillors is received by Proper Officer.

- GDPR update - Local Council Public Advisory Service who are acting as Cranwell, Brauncewell and Byard's Leap Parish Council Data Protection Officer, along with many other local Councils, are currently dealing with:
 - 53 Access Requests
 - 26 related to FOI
 - 9 Breaches
- LALC News No.166.

125. Consider the request from Rainbows to use the Garden of Remembrance for their Annual Easter Egg Hunt on Wednesday 3 April 2019 from 5:30pm to 7:00pm.

Action: The Council **RESOLVED** to approve the request.

Proposed by Cllr Riley, seconded by Cllr Walters and approved unanimously.

126. Meeting dates.

- a. Confirm the date of the next ordinary meeting.
The next meeting was planned for Monday 8 October 2018.

127. To resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, to discuss the following matters;

Action: The Council **RESOLVED** to go into Closed Session to discuss the following matter;

- a. To discuss the possible legal and financial responsibility on a Parish Council in respect to an "open" or closed" churchyard.

Proposed by Cllr Morris, seconded by Cllr Riley and approved unanimously.

This part of the meeting closed 8:05 pm.

The meeting continued in the absence of press and public at 8:05 pm.

(Not for publication by virtue of section 100(a) para 4 of the Local Government Act 1972, the items being of a confidential nature.)

Confidential Minutes

- a. To discuss the possible legal and financial responsibility on a Parish Council in respect to an "open" or closed" churchyard.

The Clerk briefed the Council on the legal and financial responsibility a Parish Council may have in respect to an "open" or closed" churchyard. No resolution was passed.

The Chairman closed the meeting at 8:30 pm.

Signature: Original Signed

Printed Name: Cllr H J Morris

Date: 8 October 2018

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